

**Sales Agreement  
Online Recruitment Solution Service**

**Entered on the** \_\_\_\_\_ **between:**

**ELTOMA HOLDINGS LIMITED**, a company constituted under the Laws of the Republic of Cyprus, under Registration No. HE 149028, with its office at Georgiou Gennadiou, 10, Agathangelos Court, Office 202, 3041, Limassol, Cyprus (hereinafter the “**Advertiser**”)

**And**

\_\_\_\_\_, a company incorporated in the Republic of \_\_\_\_\_,  
" \_\_\_\_\_,  
under Registration No. \_\_\_\_\_, whose registered office is situated at  
(hereinafter the “**Company**”)

**BY ENTERING THIS AGREEMENT YOU RECEIVE:**

1. An easy-to-use and efficient system to manage your job advertisement;
2. Cost-effective packages;
3. Enriched job advertisement at no additional cost.

**Eltoma Online Recruitment Solution Packages**

Please select the Package Preference inserting a X below

<b>Package</b>	<b>Job Adverts</b>	<b>Package Validity</b>	<b>Prepaid (Euros)</b>	<b>Additional Package Contents</b>
Optima Package	1 advert	1 Month	100.00	
Optima Plus Package	1 advert	1 Month	150.00	15 CVs Short List Screening Service.
Business	2 adverts	1 Month	150.00	
Business Plus	2 adverts	1 Month	200.00	25 CVs Short List Screening Service
Premium	3 adverts	3 Months	200.00	10 CVs Short List Screening Service, monthly complimentary.
Enterprise	6 adverts	6 Months	300.00	15 CVs Short List Screening Service, monthly complimentary.

\*The payment method is via PayPal.

\*\* 60% CV Optimisation rate applied.



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### **TERMS & CONDITIONS:**

- This Sales Agreement is binding between Eltoma Holdings Limited and the Company, hereafter referred to as “Advertiser” and subject to the “Terms of Use” stated in Eltoma Recruitment’s website – [www.eltoma-recruitment.com](http://www.eltoma-recruitment.com).
- The above rates are valid until 31<sup>st</sup> August 2016 and are subject to change without prior notice.
- Rates above are subject to applicable VAT, where applicable.
- Extensions will not be granted on unutilized adverts past the expiry date.
- [eltoma-recruitment.com](http://eltoma-recruitment.com) reserves the right to withhold delivery of services until all outstanding payments have been fully settled.
- All contents of recruitment and job banners are subject to [eltoma-recruitment.com](http://eltoma-recruitment.com) approval.
- [eltoma-recruitment.com](http://eltoma-recruitment.com) reserves the right to cancel the services in this Sales Agreement and any advertisement related to it at our reasonable discretion or if the terms in this Sales Agreement is breached. Please refer to our Terms of Use in [www.eltoma-recruitment.com](http://www.eltoma-recruitment.com) for more information.
- Full details of our terms and conditions are available on our website.
- This Sales Agreement is not revocable by the advertiser.
- Eltoma Holdings Limited will take all the reasonable steps to find suitable CVs, however Eltoma Holdings Limited will not be liable and/or guarantee that the provided CVs, will be applicable for the requested purpose.
- Eltoma Holdings Limited is operating under the Private Employment Agency Licence No. 273.



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### **JOB POSTINGS & CV SEARCH**

- eltoma-recruitment.com does not permit job advertisements that have more than 1 job position in each job posting.
- Advertisements posted will remain online for the period of package purchased.
- The advertisements and/or CV Search are for the sole usage of the advertiser and cannot be resold and/or transferred to any third party. eltoma-recruitment.com has the right to cancel resold advertisements and/or CV Search and charge the advertiser the normal rates if the advertiser is found to have resold advertisements and/or CV Search.

### **GOVERNING LAW AND JURISDICTION**

This Agreement shall be governed and construed pursuant to the Laws of the Republic of Cyprus and any dispute that may arise in respect thereof; the Courts of the Republic of Cyprus are the sole competent authority to resolve such dispute.

### **CONFIDENTIAL INFORMATION**

Neither the Advertiser nor the Company may disclose any Confidential Information about or belonging to the other without the prior written consent of the other party.

Both Advertiser and the Company shall be entitled to disclose any Confidential Information where it is required to do so:

1. In accordance to a court order and or any other order given by any authorities of the Republic of Cyprus and or anywhere in the world;
2. Under any applicable law, rule or regulation.

### **DATA PROTECTION**

You agree that we may collect, store, disclose and transfer internationally personal data, including sensitive personal data, relating to you and/or other individuals and for the purpose of providing you with information about us and our range of services.

When you provide personal data to us you confirm that you only do so provided that you have any required consents. You will ensure that processing of personal data by us will not place us in breach of applicable legislation in relation to the protection of personal data.

To the extent permitted by applicable law and rules, you agree that we may monitor electronic



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communications for the purposes of ensuring compliance with our legal and regulatory obligations and internal policies.

I/We understand and agree to the terms and conditions of this agreement.

Authorised Signature	Company Stamp
Name of Authorised person:  Designation:	Date: